



Education Authority - North Eastern Region

Larne & Inver Primary School

'a bridge to the future'

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A LETTER TO ALL PARENTS AND CARERS

1st February 2020

Dear Parents/Carers

It is with great sadness that I write to inform you of the sudden death of Mrs Gardner's husband. As a school family, we are all deeply upset at this news and our thoughts and prayers are with Mrs Gardner and her family at this time.

After consultation with the Board of Governors, it has been decided to close school on Wednesday 5th February 2020 to enable all staff members to attend the funeral.

On behalf of the Board of Governors and staff, I apologise for the inconvenience that this may cause but I would hope that you will understand in these exceptional circumstances.

Any interviews or appointments for Wednesday will be rescheduled.

I will write to P2 parents tomorrow.

Our school will be making a donation to Air Ambulance NI in memory of Mr Gardner. If you wish to donate to this cause, please send money to the school office on or before Friday 7th February 2020.

If you have any questions or require any additional information, please contact me immediately.

Regards

Kirk Patterson
Principal