

Larne & Inver Primary School
1a Glynn Road
Larne
BT40 3AY

Controlled Primary School

Enrolment Number: 210
Admissions Number: 30

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PRINCIPAL: Mr S K Patterson
CHAIR OF BOARD OF GOVERNORS: Ms D Sharp

RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS

The Board of Governors set the criteria for admission. The Principal considers the applications and the Board of Governors gives approval.

When considering which children should be selected for admission, the Board of Governors will only take into account information which is detailed on the application or provided directly to the school. Parents/Guardians should therefore ensure that all information pertaining to their child and relevant to the school's admissions criteria is stated on the application or provided directly to the first preference school. Examples of such information include whether the child has brothers/sisters attending the school, or is the eldest child in the family.

ADMISSIONS CRITERIA

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered. The application procedure opens on 9 January 2024 at 12noon (GMT) and an application submitted by the closing date of 26 January 2024 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 26 January 2024 and up to 4 pm on 31 January 2024 will be treated as a late application, this is also the last date and time for processing a change of preference in exceptional circumstances. After 4 pm on 31 January 2024 no applications will be processed until after the close of procedure on 25 April 2024.

Priority will be given to children who will have attained compulsory school age at the time of their proposed admission, including those children whose parents deferred their admission to primary school in September 2023 as defined by the new School Age (NI) Act (both groups to be treated equally).

In selecting children for admission, children resident in Northern Ireland at the time of their proposed admission will be selected for admission to the school before any child not so resident.

Admissions criteria to be used in the event of the school being oversubscribed. The criteria are listed in order of priority.

Preference will be given to:

1. Children who have a 'child of their family' currently attending the school.
2. A 'child of the family' of members of teaching or non-teaching staff employed in the school on the date of close of applications.
3. Children who have a parent or 'child of their family' who is a past pupil of school (dates and names must be provided on the application form).
4. A 'Looked After' child (who is in the care of a Trust or who is provided with accommodation by a Trust).
5. Children who are the eldest, or only child of their family to apply to a mainstream primary school. Twins will be treated as 'joint eldest'. *Parents can provide the following documents to prove eldest or only child: a letter from a member of the Clergy, Solicitor, or Public Servant such as a Health visitor or Education professional to include a pre-school/ Nursery Principal directly involved with the family.*

6. If places remain, preference will be given to the child who lives closest (based upon the child's normal place of residence) to Larne and Inver Primary School, as measured by driving distance to the nearest school gate on Google Maps.
7. If two or more children live the same distance from school, final places will be allocated by chronological age (oldest first) as determined by the date of birth on the child's birth certificate.

DENI 2023/14 states that the definition of a 'child of the family' covers:

- a child born to a married couple or to a couple in a civil partnership;
- a child born to a co-habiting couple;
- a child born to a single parent;
- a child of either/any of those people by a previous marriage, civil partnership or relationship;
- a child living with a couple who has been treated as a "child of the family" whether there is a marriage or a civil partnership or not;
- a child living with an individual, who has been treated as a "child of the family";
- an adopted or fostered child;
- a situation where for example an orphaned cousin is being brought up with a family or individual;

DUTY TO VERIFY

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

WAITING LIST POLICY

The school's policy on the consideration of applications, after the Open Enrolment Admissions procedure concludes on 25 April 2024 is available directly from the school.

ADMISSION TO P2 – P7

Pupils will be admitted to P2-P7 in accordance with the preference expressed by a parent if the school's enrolment number has not been reached, unless to do so would prejudice the efficient use of resources. The above criteria will also be used for admission of children from P2-P7.

Applications and Admissions to Primary 1		
Year	Total Applications	Total Admissions
2021/2022	23	23
2022/2023	20	20
2023/2024	28	28